



MEMBER BIO -DATA COLLECTION AND VALIDATION FORM

All Sections Marked (*) must be completed by a Member

Serial No: Full name:

Payroll Number (IPPS/Employee No.) *	Member Number*	University Personal File Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Surname*	First Name*	Other Names
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender*	Date of Birth*	Marital Status
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone*	Alternative Telephone	Email*
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Physical Address*	Next of Kin: Name	Next of Kin: Telephone Contact
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
University Department	Date of Employment	Association* (MUASA, MASA, NUEI, Other)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Joining Scheme	Designation	
<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	

I CONFIRM that the information provided on this form is correct and accurate.

Signature..... Date.....

**Attach a copy of your National ID

Section B: For Official use only

I-LIST OF CHANGES MADE AT DATA VALIDATION

S/n	Field	Provided by member	Changed to
1.	Member Number		
2.	Employee No.		
3.	Surname		
4.	Other Names		
5.	Date of Birth		
6.	Date of Employment		
7.	Date of Joining Scheme		
8.	Email		
9.	Phone No.		
10.	File No.		
11.	Department		
12.	Association		

II-CONFIRMATIONS

Activity	Name	Signature	Date
Data Collected by:			
Confirmation that Date of Birth provided on form collated with that on National ID:			
Data entered into MIS system:			
First Check of data in the system by DCO:			
Confirmation Check of data in the system by PPO:			