**Fit and Proper Form 2024**

1. **PARTICULARS OF APPLICANT**
2. Name of applicant: ...........................................................................................
3. University Appointed Position: ............................................................................
4. Nationality: ......................................................................................................
5. Age: ................................................................................................................
6. Physical Address of the Applicant: ......................................................................
7. Telephone: ......................................................................................................
8. Email: ..............................................................................................................
9. University Staff ID Number: ...............................................................................
10. Payroll Number (IPPS)........................................................................................
11. URA Tax Identification Number...........................................................................
12. List any retirement benefits schemes to which you have previously been a trustee and state the number of years served. (In case of insufficient space provide separate attachment).

........................................................................................................................................................................................................................................................................................................................................................................

1. Have any of the above listed Schemes been de-registered for any failure on the part of the management or the administration? (If yes, please state them).

........................................................................................................................................................................................................................................................................................................................................................................

1. Have you been sentenced to imprisonment by a court of competent jurisdiction for six (06) months or more? (YES/NO)

……………………………………………………………………………………………………………………

1. Have you been convicted by a court of competent jurisdiction of an offense of moral turpitude? YES/NO

........................................................................................................................

1. Are you subject to any pending or present criminal/civil proceedings? (YES/NO)

........................................................................................................................

1. If your answer is YES to (xiii), (xiv), and (xv) above, give the date and particulars of the offences accordingly.

................................................................................................................................................................................................................................................................................................................................................................................................................................................

1. Are you subject to any insolvency or bankruptcy proceedings in any country? (YES/NO)

................................................................................................................................................................................................................................................

1. If YES, give the date and particulars of the proceedings.

................................................................................................................................................................................................................................................

1. Have you been disqualified under any written law to be a Trustee/ Director? (YES/NO)

................................................................................................................................................................................................................................................

1. If you are appointed as a trustee, will you be able to undertake initial training and continued professional development

................................................................................................................................................................................................................................................

xx. Have you ever been diagnosed as being mentally ill or unstable?

................................................................................................................................................................................................................................................

1. Do you have any disputed obligations for taxes due and payable to the Uganda

Revenue Authority or any other taxation authority in Uganda or elsewhere?

................................................................................................................................................................................................................................................

1. Do you have a real or potential conflict of interest in relation to the role of being Trustee? If so, explain.

................................................................................................................................................................................................................................................................................................................................................................................................................................................

1. **DECLARATION**

I hereby declare that the information contained herein and the documents submitted herewith are true and accurate to the best of my knowledge and belief.

Signed on this .............day of......................................................

Signature: ...............................................

Full name: ...............................................

Designation: ............................................

1. **ATTACHMENTS**

Please attach the following: -

1. A brief letter stating your ability to perform the functions of a trustee of MURBS;
2. A copy of Letter of Appointment to permanent service with the University.
3. A copy of Certificate or Transcript for the Bachelor’s Degree.
4. Your curriculum vitae/resume.
5. A copy of the University ID.
6. An appointment letter of your polling agent including his/her contact details; the polling agent you appoint should be a member of MURBS as per the Official Register (Attach a copy of his/her ID/Passport).